

COUNTY COURT OF MADISON COUNTY

STACI B. O'NEAL
County Judge
P.O. Box 1626
Canton, Mississippi 39046



Telephone: 601-855-5626
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March 11, 2022

Madison County Board of Supervisors
c/o Shelton Vance, County Administrator

Re: Youth Court Records

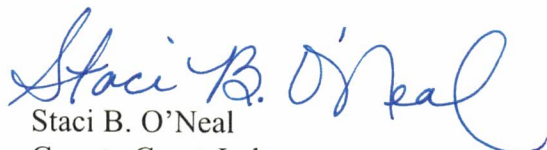
Dear Members of the Board:

Attached hereto is a Records Disposal Authorization received from the Mississippi Department of Archives & History and an Order by me as required by Miss Code § 43-21-265. Pursuant to these two documents, I have appointed Jenny Chhabra to review, organize and dispose of the Youth Court records dating between 1975-2013. I also intend for her to organize and digitize the records after 2013 to the extent allowable by relevant statutes. This will be a temporary position and I am requesting that she be paid as a temporary employee until the tasks assigned have been completed. I anticipate that the total time needed will be less than 250 hours. To that end, please see the Personnel Action Form submitted this same date.

As for funding for this project, I am requesting the Board's acknowledgement and consent to move funds from the Youth Services budget line items 001.163.510, 001.163.603 and 001.163.589, in that order, as may be necessary to cover the expenses of said review destruction process.

If you have questions or need further information, please do not hesitate to contact me.

Sincerely,


Staci B. O'Neal
County Court Judge

FILED
MADISON COUNTY
IN THE YOUTH COURT OF MADISON COUNTY, MISSISSIPPI
MAR 11 2022

ANITA WRAY, CIRCUIT CLERK
BY Jefferson D.C.

ORDER FOR THE DESTRUCTION OF YOUTH COURT RECORDS

THIS COURT, on its own motion, has determined that the voluminous youth court records dating from 1970-2013 which are now stored in the Youth Service Building should be carefully reviewed for any medical records and then destroyed. The contents of the records are confidential, and this Court finds that their destruction should be overseen by the Court to ensure compliance with applicable law.

Pursuant to Miss Code § 43-21-265, the Mississippi Department of Archives & History has approved the disposal of Youth Court Case Files, related notes, and papers of same, excluding any medical records ranging from 1970-2013. See Exhibit A attached hereto.

The Court hereby appoints Jennifer Chhabra, to be paid as an independent contractor at a rate of \$20/hr through Madison County, utilizing the Youth Services budget line items 001.163.510, 001.163.603 and 001.163.589 as may be necessary to cover the expenses of said review destruction process.

IT IS THEREFORE ORDERED that all Youth Court files, and related papers generated between 1970-2013 be reviewed and destroyed in the method and manner as prescribed by this Court.

SO ORDERED, this the 11th day of March 2022.

Staci B. O'Neal
COUNTY COURT JUDGE



Local Government Records Office
 PO Box 571, Jackson, MS 39205-0571
 (601) 576-6894 · Fax (601) 576-6899
 locgov@mdah.ms.gov

RECORDS DISPOSAL AUTHORIZATION

Complete the top half, sign, and return to the Local Government Records Office

The Madison County Youth Court in Canton, Mississippi
(name of office) (name of city or county)

requests authorization to dispose of the following records:

| Name of Series | Date Range Requested | Volume |
|--|----------------------|--------|
| <u>Youth Court Case Files</u> | <u>1970-2013</u> | |
| <u>Related notes and papers of same</u> | | |
| <u>Excluding any medical records, if any</u> | | |

This request is (check one):

- Routine disposition
- Emergency disposition (explain): _____

Staci O'Neal 2/25/2022
Signed Date
Staci O'Neal County Court Judge
Name Title
P.O. Box 1626 Canton MS 39046
Mailing Address City State Zip Code
601-398-5200 staci.oneal@madison-co.com
Phone Email address

(This section to be completed by LGR Office)

MS Code authority § 43-21-265 Minimum retention Judge's discretion
 Previous LGRO authorization: 188 8/28/2008 1975-1988
Number Date Date range previously approved

Additional remarks:

Authorization # LGRO 478

In accordance with *Mississippi Code of 1972, Annotated*, §25-59-21, authorization is granted to dispose of the records series listed above.

Katie Blount 3-8-22
Katie Blount, Director Date
 Mississippi Department of Archives & History

Exhibit "A"

All content

Enter terms, citations, databases, questions,

Mississippi

Search Tips
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§ 43-21-265. Destruction authorized

MS ST § 43-21-265 • West's Annotated Mississippi Code • Title 43. Public Welfare (Approx. 2 pages)

Document

Notes of Decisions (0)

History (1)

Citing References (8)

Context & Analysis (5)

Fullscreen

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West's Annotated Mississippi Code

Title 43. Public Welfare

Chapter 21. Youth Court (Refs & Annos)

Records

Miss. Code Ann. § 43-21-265

§ 43-21-265. Destruction authorized

Currentness

The youth court, in its discretion, may order the destruction of any records involving children except medical or mental health examinations as defined in Section 43-21-253. This order shall be directed to all persons maintaining the records, shall order their physical destruction by an appropriate means specified by the youth court and shall require the persons to file with the youth court a written report of compliance with the order. No records, however, may be destroyed without the approval of the director of the department of archives and history.

Credits

Laws 1979, Ch. 506, § 30; Laws 1980, Ch. 550, § 13; Laws 1981, Ch. 501, § 24, eff. July 1, 1981.

Miss. Code Ann. § 43-21-265, MS ST § 43-21-265

The Statutes and Constitution are current with laws from the 2022 Regular Session effective through March 3, 2022. Some statute sections may be more current, see credits for details. The statutes are subject to changes provided by the Joint Legislative Committee on Compilation, Revision and Publication of Legislation.

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